

**Enfield Snooker Club**

**Annex 1 - Mandatory Conditions**

The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.

**Annex 2 - Conditions consistent with the Operating Schedule**

1. There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.
2. A monitored, confirmed alarm system to EU 50131 shall be installed at the premises. A panic button shall also be fitted at the counter.
3. A buzzer intercom shall be used to permit access into the premises.
4. Signs shall be prominently displayed on the exit doors advising customers that the premises is in a 'Drinking Control Area' and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.
5. The DPS/manager shall be aware of the code of practice for equal chance gaming in clubs and premises with an alcohol licence, particularly in respect to the limit on stakes and prizes for equal chance gaming.
6. All staff at the premises shall receive induction and refresher training (at least every 3 months) relating to the sale of alcohol, and the times and conditions of the premises licence and their duty to ensure they are complied with.
7. All training relating to the sale of alcohol shall be documented and records kept at the premises. These records shall be made available to the Police and/or Local Authority upon request and shall be kept for at least one year.
8. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.

9. The Local Authority or similar proof of age scheme shall be operated and relevant material shall be displayed at the premises. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.
10. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.

#### **PROPOSED BY METROPOLITAN POLICE**

11. An updated digital CCTV system must be installed in the premises complying with the following criteria: (1) Cameras must be sited to observe the entrance and exit doors both inside and outside and the floor areas; and additional cameras must be installed to cover all blind spots including the smoking area and bar/lounge areas; (2) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification; (3) Cameras overlooking floor areas should be wide angled to give an overview of the premises; (4) Be capable of visually confirming the nature of the crime committed; (5) Provide a linked record of the date, time, and place of any image; (6) Provide good quality images - colour during opening times; (7) Operate under existing light levels within and outside the premises; (8) Have a monitor to review images and recorded picture quality; (9) Be regularly maintained to ensure continuous quality of image capture and retention; (10) Have signage displayed in the customer area to advise that CCTV is in operation; (11) Digital images must be kept for 31 days; (12) Police will have access to images at any reasonable time; (13) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.
12. Children under 14 years shall only be permitted to enter and remain on the premises if accompanied by an adult and must leave the premises by 20:00.
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- 14. On Fridays and Saturdays at least two door supervisors shall be employed from 20:00 until 30 minutes after the premises has closed. The duties of these staff will include the monitoring of people entering and leaving the premises and to ensure that patrons within the premises are suitably supervised to prevent crime and disorder and ensure public safety within.**
- 15. A personal licence holder to be on site from 20:00 hours until closing time on Thursday, Friday and Saturday nights and all evenings prior to bank holidays.**
- 16. A last entry/re-entry time of 23:00 hours with the exception of those persons who have gone outside to smoke.**
- 17. All drinks shall be decanted into polycarbonate containers when sold or supplied, including all bottled products.**
- 18. The fire escape route shall not be used as a smoking area.**
- 19. A Club ID scan or a suitable equivalent shall be fitted and utilised as a condition of entry for all customers. Patrons have to provide photographic identification as an entry condition; the documentation is then scanned and held on the club's system, or an effective membership scheme shall be instigated and records maintained of all members to include personal details including photographs and home addresses. Non-members will not be permitted to enter until such time that they have applied for and been approved as members having fulfilled all of the relevant criteria.**

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

**Not applicable**